



Leicester
City Council

MEETING OF THE HEALTH AND WELLBEING SCRUTINY COMMISSION

DATE: TUESDAY, 1 JULY 2014
TIME: 5:30 pm
PLACE: THE TEA ROOM - FIRST FLOOR, TOWN HALL, TOWN HALL
SQUARE, LEICESTER

Members of the Commission

Councillor Cooke (Chair)
Councillor Cutkelvin (Vice-Chair)

Councillors Chaplin, Glover, Grant, Sangster and Wann

One Unfilled Place for a Labour Group Member

Members of the Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Graham Carey (Democratic Support Officer):

Tel: 0116 454 6356, e-mail: Graham.Carey@leicester.gov.uk

Anita Patel (Members Support Officer):

Tel: 0116 454 6342, e-mail: Anita.Patel@leicester.gov.uk

Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre (91, Granby Street Leicester) or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the Town Hall are accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Press the buzzer on the left hand side of the door to be let in to the building, then take the lift to the ground floor and go straight ahead to the main reception).

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in Town Hall meeting rooms. Please speak to reception staff at the Town Hall or the Democratic Support Officer at the meeting if you wish to use this facility or contact us using the details below.

Filming and social media

The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media.

Please feel free to use social media during this meeting.

If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Graham Carey, **Democratic Support on (0116) 454 6356 or email graham.carey@leicester.gov.uk** or call in at the Town Hall.

For Press Enquiries - please phone the **Communications Unit on 454 4151**

THE 6 PRINCIPLES OF EFFECTIVE SCRUTINY

In March 2014, the Health & Wellbeing Scrutiny Commission adopted 6 principles of effective scrutiny and subsequently agreed that these would be included on all agenda to enable anyone observing or attending meetings to be clear about the role of the Commission.

The Commission adopted the four principles developed by the Centre for Public Scrutiny and added two further local principles.

The **Centre for Public Scrutiny's** four principles of effective scrutiny to underpin the work of Scrutiny are:

- 1. To provide a 'critical friend' challenge to executive policy- makers and decision-makers.**
- 2. To carry out scrutiny by 'independent minded governors' who lead and own the scrutiny process.**
- 3. To drive improvements in services and finds efficiencies.**
- 4. To enable the voice and concerns of the public and its communities to be heard.**

The Health & Wellbeing Scrutiny Commission also agreed to add the following two additional local principles to enable effective scrutiny in its work:

- 5. To prevent duplication of effort and resources.**
- 6. To seek assurances of quality from stakeholders and providers of services.**

TERMS OF REFERENCE OF SCRUTINY COMMISSIONS

Scrutiny Committees hold the executive and partners to account by reviewing and scrutinising policy and practices. Scrutiny Committees will have regard to the Political Conventions and the Scrutiny Operating Protocols and Handbook in fulfilling their work.

The Overview and Select Committee and each Scrutiny Commission will perform the role as set out in Article 8 of the Constitution in relation to the functions set out in its

Scrutiny Commissions may:-

- i. review and scrutinise the decisions made by and performance of the City Mayor, Executive, Committees and Council officers both in relation to individual decisions and over time.
- ii. develop policy, generate ideas, review and scrutinise the performance of the

Council in relation to its policy objectives, performance targets and/or particular service areas.

- iii. question the City Mayor, members of the Executive, committees and Directors about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects.
- iv. make recommendations to the City Mayor, Executive, committees and the Council arising from the outcome of the scrutiny process.
- v. review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Committee and local people about their activities and performance; and
- vi. question and gather evidence from any person (with their consent).

Annual report: The Overview Select Committee will report annually to Full Council on its work and make recommendations for future work programmes and amended working methods if appropriate. Scrutiny Commissions / committees will report from time to time as appropriate to Council.

SCRUTINY COMMISSIONS will:-

- Be aligned with the appropriate Executive portfolio.
- Normally undertake overview of Executive work, reviewing items for Executive decision where it chooses.
- Engage in policy development within its remit.
- Normally be attended by the relevant Executive Member, who will be a standing invitee.
- Have their own work programme and will make recommendations to the Executive where appropriate.
- Consider requests by the Executive to carry forward items of work and report to the Executive as appropriate.
- Report on their work to Council from time to time as required.
- Be classed as specific Scrutiny Committees in terms of legislation but will refer cross cutting work to the OSC.
- Consider the training requirements of Members who undertake Scrutiny and seek to secure such training as appropriate.

PUBLIC SESSION

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business on the agenda.

3. MINUTES OF PREVIOUS MEETING

**Appendix A
(Page 1)**

The minutes of the meeting held on 8 April 2014 have been circulated previously and the Commission is asked to confirm them as a correct record. As this is the first meeting of the new municipal year, the minutes are attached for Members' information.

The minutes can also be found on the Council's website at the following link:-

<http://www.cabinet.leicester.gov.uk:8071/ieListDocuments.aspx?CId=737&MId=5796&Ver=4>

4. MEMBERSHIP OF THE COMMISSION

To note that following the Annual Meeting of the Council on 29 May 2014 the membership of the Commission is as follows:-

Chair: Councillor Cooke

Vice Chair: Councillor Cutkelvin

Councillors Chaplin, Glover, Grant, Sangster and Wann. There is currently 1 unfilled Labour Group place.

5. DATES OF COMMISSION MEETINGS

To note that the Annual Meeting of the Council on 29 May 2014 approved the dates of meetings of the Commission as follows:-

1 July 2014

6 August 2014

23 September 2014

4 November 2014

16 December 2014

27 January 2015

10 March 2015

21 April 2015

6. INTRODUCTION TO THE WORK OF THE COMMISSION

The Chair together with the Divisional Director Public Health to give a short introduction to the work of the Commission. A short video (approximately 6 minutes) produced by the Kings Fund will also be shown as a useful guide to the structure of the NHS in England.

7. PETITIONS

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

8. QUESTIONS, REPRESENTATIONS, STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any representations and statements of case submitted in accordance with the Council's procedures. The Chair to invite questions from members of the public.

9. DISCUSSION ON FUTURE WORK PROGRAMME Appendices B-E

The Chair will lead a discussion to formulate and prioritise the future work programme of the Commission. The discussion will include the following topics and documents:-

- a) The Chair and Vice Chair to provide feedback from two open sessions held on 4 and 5 June with representatives of voluntary and community sector groups. A draft copy of the summary of the feedback from the two sessions is attached for information at **Appendix B (Page 7)**.
- b) Work Programme – a draft programme is attached at **Appendix C (Page 11)**.
- c) Corporate Plan of Key Decisions – attached at **Appendix D (Page 15)**.
- d) Implementation Plan for the 'Fit for Purpose Review'. Attached at **Appendix E (Page 21)**.

10. HEALTHWATCH PROTOCOL Appendix F

The protocol concerning the relationship between the Commission and Healthwatch Leicester has now been amended, as requested at the last meeting, and is attached for information. The protocol will be signed by the Chair of the Commission and the Chair of Healthwatch.

11. REVIEW OF MENTAL HEALTH SERVICES FOR BLACK BRITISH YOUNG MEN IN LEICESTER - UPDATE

The Chair to provide an update on the review of Mental Health Services for Young British Black Men in Leicester.

12. CHILD AND ADOLESCENT MENTAL HEALTH SERVICE (CAMHS) REVIEW

Leicestershire Partnership NHS Trust are relocating the specialist inpatient child and adolescent mental health service (CAMHS) currently based at Oakham House on the Towers site. It is proposed to move the service to Coalville Hospital's Ward 3 at the end of March 2015, following the sale of the current building. A period of engagement was launched on 27 May to present the reasons why the move is considered the best option and to gain the views of service users, their families, partners and other stakeholders.

The report on the relocation of the CAMHS inpatient service has now been published and can be seen via the following link:

<http://www.cabinet.leicester.gov.uk:8071/ieListDocuments.aspx?CId=667&MId=6536&Ver=4>

The Children and Young Peoples Scrutiny Commission is considering the issue at its meeting on 25 June 2014 and members of the Commission have been invited to attend for this part of the meeting.

An update on the outcome of the consideration of the issue will be reported at the meeting.

13. QUALITY ACCOUNTS 2013/14

Appendix G

a) University Hospitals of Leicester NHS Trust (UHL)

The Commission is asked to note that the University Hospitals of Leicester NHS Trust (UHL) submitted their draft Quality Accounts 2013/14 asking for comments by 28 May 2014.

As there were no meetings of the Commission between 8 April, and this meeting, there was no opportunity for the Commission to make comments. The Chair wrote to UHL welcoming their offer to present the draft Quality Accounts and explaining why comments could not be submitted by the deadline. The Chair also accepted UHL's invitation for Members of the Commission to make a visit to the hospitals to see how services are provided.

The Final Quality Accounts will be considered by UHL's Board on 26 June and these will be circulated to members of the Commission as soon as they made public.

b) East Midlands Ambulance Service NHS Trust (EMAS)

To note the attached letter at **Appendix G (Page 39)** from EMAS on their Quality Accounts 2013/14. It was not possible to submit comments on the draft for the reasons set out in a) above.

The final version of the Quality Accounts will be published by 30 June 2014 on the NHS Choices website at www.nhs.uk or on the EMAS website www.emas.nhs.uk .

14. UPDATE ON PROGRESS WITH MATTERS CONSIDERED AT A PREVIOUS MEETING

To receive updates on matters considered at previous meetings of the Commission if required.

15. ITEMS FOR INFORMATION / NOTING ONLY

Appendices H-J

a) Health and Wellbeing Board

To note that the Annual Council on 29 May 2014 increased the membership of the Board and the frequency of meetings from 4 meetings a year to 6 meetings a year. The current Terms of Reference for the Board are attached for information at **Appendix H (Page 41)**

The current membership of the Board is as follows:-

Councillors

Chair of the Board – Councillor Palmer - Deputy City Mayor
Councillor Dempster - Assistant City Mayor (Children, Young People & Schools)
Councillor Patel - Assistant City Mayor (Adult Social Care)
Councillor Sood MBE - Assistant City Mayor (Community Involvement, Partnerships & Equalities)

City Council Officers

Deb Watson – Strategic Director, Adult Social Care and Health
Andy Keeling – Chief Operating Officer
Elaine McHale – Interim Strategic Director, Children’s Services
Tracie Rees, Director, Care Services and Commissioning, Adult Social Care

NHS Representatives

Professor Azhar Farooqi, Co-Chair, Leicester City Clinical Commissioning Group
Dr Simon Freeman, Managing Director, Leicester City Clinical Commissioning Group
Dr Avi Prasad, Co-Chair, Leicester City Clinical Commissioning Group

David Sharp, Director, (Leicestershire and Lincolnshire Area) NHS England

Healthwatch/Other Representatives

Karen Chouhan, Chair, Healthwatch Leicester
Chief Superintendent Rob Nixon, Leicester City Basic Command Unit
Commander. Leicestershire Police
2 vacancies

b) CQC Programme of Inspections June to September 2014

A letter from the CQC is attached at **Appendix I (Page 47)**.

c) Checking the Nation's Health

A copy of the Centre for Public Scrutiny's publication 'Checking the Nation's Health – The value of Council Scrutiny' is attached at **Appendix J (Page 55)**.

16. ANY OTHER URGENT BUSINESS